



Thank you for your interest in attending EurOpen 2014!

Based on experience from previous tournaments, we feel that the payment schedule now laid out should meet most of the countries' required planning times (see also more details on page 2). If you have any difficulties matching these deadlines, please contact us at [europen2014@schoolsdebate.de](mailto:europen2014@schoolsdebate.de)

- Stage 1 (1<sup>st</sup> MAY - 30<sup>th</sup> AUG): **Registration applications**

We'll only need the numbers of how many teams and delegates you'll be sending. You will receive an application confirmation **including bank details** and the prospective [total fees](#).

→ Please note that you cannot sign up fewer judges than teams. ←

If you need to make changes during Stage 1, please do so via e-mail: [europen2014@schoolsdebate.de](mailto:europen2014@schoolsdebate.de)

Once all applications are in (end of AUG), we'll contact delegations about scratched teams if the total number should exceed the **team cap of 40** as close to these priorities as possible:

1. Mix of nations (new nations preferred over second/third teams)
2. Mix of institutions/schools per nation (max. three teams per nation)
3. Number of judges on delegation (the more, the higher the priority)
4. Number of debaters per team (higher preferred, five max per team)
5. Visa requirement status (application in process Y/N)
6. Keeping payment deadlines

31<sup>st</sup> AUG or 1<sup>st</sup> of SEP: **Registration confirmation**

→ Please have half of your [fees](#) ready for transfer around these dates. ←

- Stage 2 (all of SEP): **Requires down (or full) payment of at least 50% if you need accommodation by 19<sup>th</sup> SEP**

- Pay 50% or send proof of transfer if you need accommodation.
- Once received, you can enter delegate names.
- Please note that this money is **non-refundable** as we'll need to pay cancellation costs in case you sadly cannot attend EurOpen for any reason.
- You are more than welcome to pay the full registration fees as early as Stage 2.
- Teams not requiring accommodation need to pay 100% before signing up.

- Stage 3 (1 SEP- 31<sup>st</sup> OCT): **Send arrival information for pickups**

If less than 40 teams apply, you can forget about all of this (except for the payment deadlines ☺) - then it's pretty much an open-door tournament.

Questions of any kind: [europen2014@schoolsdebate.de](mailto:europen2014@schoolsdebate.de)

See you all soon in Stuttgart!  
Debating Society Germany e.V.



Registration and payment schedule 2014		
Stage-1 registration all non-visa teams	1 <sup>st</sup> MAY - 30th AUG	All delegations provide contact info and number of teams/debaters/judges at <a href="http://www.schoolsdebate.de">www.schoolsdebate.de</a>  Team cap is 40. Nation team cap is three.  If there are > three teams per nation we will contact all involved and/or finally decide. Three teams will enter Stage 2, more if vacancies allow at this time.
Stage-1 registration Visa countries e.g. Belarus, Ukraine, Nigeria, Russia, Turkey, Qatar... ( <a href="#">check here</a> if you don't know)	1 <sup>st</sup> MAY - 30th AUG	Teams that require visas must sign up at <a href="http://www.schoolsdebate.de">www.schoolsdebate.de</a> during this period.  <b>There is no more opportunity to register past this date, regardless of vacancies.</b>
50% payment due (non-refundable) for teams requiring accommodation	FRI, 19 <sup>th</sup> SEP	Once your participation has been confirmed, you need to send at least 50% of your participation fee (according to your Stage-1 registration data) to us by this date. <b>This does not affect teams who do not require accommodation through us.</b>
Stage-2 registration Visa countries e.g. Belarus, Ukraine, Nigeria, Russia, Turkey, Qatar... ( <a href="#">check here</a> if you don't know)	1 <sup>st</sup> SEP- 30 <sup>th</sup> SEP	All delegations and individuals who require visas and <ul style="list-style-type: none"> <li>• have registered during Stage 1</li> <li>• have clarified all national cap constraints</li> <li>• have paid 50% if they need accommodation</li> </ul> are eligible to register debaters, judges and observers. <b>There is no more opportunity for visa countries to register names past this period. Not doing so means waiving your team slot(s).</b>
Stage-2 registration Non-visa countries ( <a href="#">check here</a> if you don't know)	1 <sup>st</sup> SEP - 10 <sup>th</sup> OCT	All delegations who <ul style="list-style-type: none"> <li>• have registered during Stage 1</li> <li>• have clarified all national cap constraints</li> <li>• have paid 50% if they need accommodation</li> </ul> are eligible to register debaters, judges and observers. <b>There is no more opportunity to register teams past this period, regardless of vacancies. Not doing so means waiving your team slot(s).</b>
Final payment due for all teams	WED, 15 <sup>th</sup> OCT	Final payment or proof of transfer must be received by this date from all teams. Registration is complete!
Stage 3	1 <sup>st</sup> SEP - 31 <sup>st</sup> OCT	All teams who completed Stages 1 and 2 send off their arrival info for pick-ups at any of the following places: <ul style="list-style-type: none"> <li>• Stuttgart airport (STR) / Airport bus terminal</li> <li>• Stuttgart main station (ZWS)</li> <li>• Stuttgart bus station Untertürkheim</li> <li>• Stuttgart bus station Zuffenhausen</li> </ul>
Draw release	SUN, 19 <sup>th</sup> OCT	Draw will only feature fully registered teams.
EurOpen arrivals ☺	THU, 6 <sup>th</sup> NOV	
EurOpen begins	FRI, 7 <sup>th</sup> NOV, 10am	
EurOpen departures ☹	WED, 12 <sup>th</sup> NOV	

**Contact us:**

[europen2014@schoolsdebate.de](mailto:europen2014@schoolsdebate.de)

**Payments:**

Once you've registered you will receive bank account details (IBAN/BIC).

You can also use our PayPal donation module on our webpage:

[www.schoolsdebate.de](http://www.schoolsdebate.de)

Looking forward to seeing you in Stuttgart!  
Debating Society Germany e.V.